

Swiss Personalized Health Network: Mandate of the International Advisory Board (IAB) (01.03.2017)

Duties and Powers of the IAB

The International Advisory Board (IAB) is an advisory body to the entire SPHN as outlined in Article 13 of the Rules of Procedure.

In particular, the IAB has the following duties:

1. Provide advice on strategy to the National Steering Board (NSB).
2. Provide advice on priorities and suggest scientific themes to the Executive Board (EB).
3. Perform a review of the Initiative every two to three years.
4. Review and assessment of funding proposals: the IAB will peer-review funding proposals and provide recommendations to the NSB. The funding decisions are taken by the NSB upon proposition of the IAB.

Composition | Appointment | Term of Office

1. The IAB should be composed of a core of eight to ten members. The members should be independent of the SPHN organization and partner institutions.
2. The IAB shall organize itself and choose a Chairperson.
3. The members are appointed by the NSB for a duration of four years and may be reappointed.
4. An IAB member may resign by providing 6-month written notice.
5. The NSB supports the work of the IAB and guarantees their independence.

Meetings | Working principles

1. The meeting dates shall be arranged by the Chairperson at the beginning of the year for the whole year.
2. The Chairperson of the IAB is responsible for the delivery of the assessment reports of the funding proposals as well as of the entire initiative. She/he may be assisted by the Management Office (MO). The evaluation procedure and evaluation criteria should be stated explicitly at the beginning of the report.
3. The reports are submitted to the Chairperson of the NSB and to the MO.

Compensation

1. The IAB members are entitled to compensation as described in the Compensation Regulations.
2. The IAB meeting costs (i.e. travel, accommodation, meals) should be budgeted by the Management Office (max. average cost of CHF 5000.- per member per year).